

KENTUCKY ASSOCIATION FOR GIFTED EDUCATION

KAGE

Affiliate Development Handbook



KAGE

P.O. Box 9610

Bowling Green, KY 42102-9610

kage@wku.edu

www.kagegifted.org

A NONPROFIT VOLUNTEER ORGANIZATION

Affiliate of the National Association for Gifted Children

March 2017

The Kentucky Association for Gifted Education is pleased that you are interested in organizing a local KAGE Affiliate. KAGE affiliates are a source of information for parents, educators, students, and communities. The affiliate provides parents a way to connect with other parents who have similar joys and concerns about raising and educating their gifted children. For educators, it's an opportunity to communicate with parents and build a base of support. For all, it's an opportunity to advocate for advance and accelerated learners at the local, state, and national levels, an opportunity to better understand gifted students, and work together to meet the many needs of this unique group.

We wish you much success as you embark on this endeavor. If you have any questions, we can be contacted at:

KAGE

P.O. Box 9610

Bowling Green, KY 42102-9610

270/745-4301

kage@wku.edu

www.kagegifted.org

TABLE OF CONTENTS

1. Why Organize?.....	Page 4-5
2. KAGE Mission Statement and Goals.....	Page 6
3. Organizing the Local Affiliate.....	Page 7
4. Getting the Local Affiliate off the Ground.....	Page 8
5. Agenda for an Affiliate Organizational Meeting.....	Page 9
6. Questionnaire for Beginning Affiliate Meetings.....	Page 10-11
7. Affiliate By-Laws Form.....	Page 12-13
8. Sample Affiliate By-Laws.....	Page 14-15
9. Announcement to Send Home with Students.....	Page 16
10. Local Membership Application.....	Page 17
11. KAGE and Local Dues.....	Page 18
12. Successfully Maintaining an Affiliate.....	Page 19
13. Meeting Ideas.....	Page 20-23
14. Suggestions for Speakers for Affiliate Meetings.....	Page 24
15. Suggested Projects and Activities for Local KAGE Affiliates.....	Page 25-27
16. Opening an Affiliate Bank Account.....	Page 28

WHY ORGANIZE?

WHY ORGANIZE? PARENT GROUPS CAN PLAY A PARTNER ROLE IN PROGRAMS

by Linda Ray

(Excerpted and reprinted with permission from the Indiana Association for Gifted.)

Since gifted children by definition are a minority, in most cases adequate educational opportunities will be provided for them only if there is a vocal and visible support group in the community. If adequate gifted and talented programs are not available, joining or organizing a parent support group should be a top priority for concerned parents of gifted children and for teachers interested in gifted education. A fringe benefit of such visible membership is that parents make a clear statement to their children that education, cultural growth and challenge are top priorities in family values.

The role of the parent group is to assist in accomplishing the goals of the program, teacher and the administration. Teachers and administrators who support gifted education are in the minority of their professions. Gifted programs will not survive without advocacy and participation on the parents' part.

Working together with teachers and administrators, parents can:

- ◆ Provide a line for communication on a regular basis;
- ◆ Serve as an advisory committee;
- ◆ Establish stable and continuing relationship with the district staff and the school board;
- ◆ Organize enrichment activities for gifted children, such as Saturday, summer or mentor programs;
- ◆ Have individual parents themselves teach special art, music, math or computer mini-courses;
- ◆ Serve as the important volunteer staff- tutoring, transporting, chaperoning, coaching, etc.;
- ◆ Serve as an advocate for the gifted. We work together at all times, not only when someone is "angry;"
- ◆ Be organized for persuasion, as a group, and work as an open-ended, flexible, established team, not assaulting a particular course of conduct; and
- ◆ Become a force in the community to advance persuasive arguments in a business-like manner to the authorities making the decisions, whether it be the principal, the school board, legislator or other policy makers.

Dr. Merle Karnes states that children whose parents are involved at school become high achievers. The home influences the child's attitudes, habits, values and behavior; therefore, it is imperative that the school and home work closely together to set mutually acceptable goals and objectives for the young child.

WHY ORGANIZE?

WHY FORM A KAGE AFFILIATE?



KAGE Affiliates are a source of information for parents, educators, and communities. The chapter provides parents a way to connect with other parents who have similar joys and concerns about raising and educating their gifted children. For educators, it's an opportunity to communicate with parents and build a base of support. For all, the chapter is an opportunity to advocate for advanced and accelerated learners at the local, state, and national levels.

Why form a KAGE Affiliate?

1. To become informed as to
 - the nature and needs of gifted children
 - what should be happening for gifted children and youth
 - how the local services are organized, who's in charge
2. To support local GT services
3. To advocate, build bridges for gifted children
4. To have an opportunity to network with other people who share common problems
5. To plan activities to address local needs

THE KENTUCKY ASSOCIATION FOR GIFTED EDUCATION (KAGE)

Officially organized in 1979, the Kentucky Association for Gifted Education is a non-profit volunteer group of parents, educators, and citizens. KAGE connects and empowers parents, all educators, and community members to meet the unique needs of high potential/gifted and talented individuals through awareness, advocacy, and action. This association seeks to:

- **encourage** the improvement of educational services to all students, including those who are gifted and talented,
- **support** appropriate educational opportunities for gifted and talented students,
- **offer training** for parents and teachers of gifted and talented students,
- **disseminate** information about opportunities for gifted and talented students as well as for parents and teachers of these students,
- **inform** the general public of the needs of this unique group of students,
- **assist** parents, educators, and public officials in identifying and assessing resources to meet the needs of students who are gifted and talented,
- **secure** permanent state funding and legislation to provide appropriate education for the gifted and talented students in every school district in Kentucky, and
- **provide** scholarship assistance to qualified students participating in summer gifted programs offered by Kentucky universities.

KAGE is actively engaged in supporting legislation for the gifted and talented. Since 1980, KAGE has worked closely with members of the General Assembly to secure appropriate educational opportunities for gifted students in Kentucky. KAGE communicates with decision makers at all levels: local school councils, school districts, the Legislature, the Governor's Office, and the Kentucky Department of Education. Decision-makers must know that gifted children constitute a special needs group along with other categories of exceptional children and that gifted children also need to make continuous progress in school.

Elected officers and a geographically representative Board of Directors conduct the business of KAGE, which consists mainly of communicating with members, planning conferences and seminars, and developing procedures for keeping the public informed of the nature and needs of gifted young people. KAGE holds an annual conference at which sessions are offered in parenting, educating and counseling gifted children. The KAGE curriculum development workshop in June and Update Workshop in August help educators design curriculum and gain information about what is current in gifted education. Additionally, a social-emotional issues workshop is held each fall.

The KAGE Foundation was established to provide financial assistance for gifted elementary and secondary students attending summer programs offered by Kentucky universities. It provides a program of major giving for businesses, individuals, foundations and groups who want to make an important investment in young people in Kentucky.

ORGANIZING THE LOCAL AFFILIATE

Begin with a steering committee of interested persons who will serve as organizers and temporary officers (Executive Board). It's important to include a representative from the GT personnel in this mix.

- Gather information from KAGE and other established Affiliates.
- Articulate a vision (mission statement) for the affiliate.
 - Why are you organizing?
 - What do you wish to accomplish?
- Establish preliminary goals for the affiliate that meet the needs of the group's members and provide a direction for action.
- Establish a timeline for action
- Begin working on by-laws.
- Determine if membership dues will be assessed and how they are to be used. It is recommended that dues be \$35 (\$30 for KAGE membership, \$5 for local membership).
- Make plans for the first general meeting (think in terms of quarterly meetings).

More than one meeting of the Steering Committee may be needed to complete this step. Have someone in the group act as recorder so notes can be reviewed at future meetings. The survey found later (pages 7-8) in this book can be sent to parents during this step, collected, and the data used for planning. It can also be given at the first meeting. GT personnel are invaluable as resources for getting information home to parents.

GETTING THE LOCAL AFFILIATE OFF THE GROUND

Step 1

Hold an organizational meeting.

- Set a date that allows plenty of time for publicity.
- Advertise the meeting in all ways possible:
 - Notes home to parents
 - School newsletters
 - Back to school events as well as other school events
 - Community bulletin boards
 - Radio
 - Newspaper calendars
 - Television calendars
 - District / schools web pages and listservs
- Hold the meeting in an easily accessible place.
- Prepare a concise meeting agenda. (See sample on next page.)
- Contact the KAGE office for KAGE brochures and newsletter.
- Have a KAGE representative as a guest speaker.

Goals of the meeting

- To gain support for the affiliate from parents and educators
- To establish a program committee, nominating committee, and task force to complete drafting local affiliate by-laws and finalize mission statement and goals
- To identify a representative from each school for the local affiliate board
- To gain direction for affiliate meetings and future activities. (Have each person who attends fill out an informational survey if this information was not part of the organizing phase.)

AGENDA FOR AN AFFILIATE ORGANIZATIONAL MEETING

Sample

1. Welcome and introduce leaders and GT personnel present. If administrators are present, it is good to recognize them as well.
2. Find out which schools are represented and, if possible, do an "ice-breaker," such as going around the table introducing oneself and telling one concern about gifted education and one positive aspect of gifted education in your district. The ice breaker will depend on the size of the crowd.
3. Present the goals and objectives of the Kentucky Association of Gifted Education (See KAGE membership brochure. The KAGE board member could do this.)
4. Present the mission statement of the local affiliate as a way to explain what the purpose of the group is to be.
5. Explain the membership dues and how they are used. It is recommended that dues be \$35 (\$30 for KAGE membership, \$5 for local membership).
6. In some way create a list of subjects the group would like to see covered in future meetings. Discuss possible affiliate activities.
7. Decide on a small committee that will plan future meetings, publicize the beginning council, and begin to work on nominations for local affiliate officers.
8. Adjourn at a reasonable hour. Remember - you cannot solve all the problems concerning gifted in one night. Set a beginning and ending meeting time for each meeting and **STICK WITH IT!!** (A suggested time length is one hour to one and a half hours).

VERY IMPORTANT:

Do not allow unhappy parents to monopolize the meeting by using the group as a place to vent their bad experiences of the past several years. Such happenings will kill the group and cause a negative concept of the group with the educators you wish to influence.

Keep a positive attitude about gifted education.

QUESTIONNAIRE FOR BEGINNING AFFILIATE MEETINGS

Sample

Your help and suggestions are needed to establish the KAGE/_____ Affiliate as a viable organization. Please take a few minutes to fill out this questionnaire. Thank you.

Name: _____

Address: _____

Phone Number: _____ Email Address: _____

School(s) and Grades of Your Children: _____

1. For the next school year we hope to establish a regular schedule of meetings. Which evening would you prefer? Please circle your choice.

Monday

Tuesday

Wednesday

Thursday

2. Would you be interested in formal activities during the summer months? Possibilities include field trips (with children) and discussion groups.

_____ Yes _____ No _____ Willing to help plan/organize activities

3. Would you be willing to serve as an officer of this organization for the next school year?

_____ Yes _____ No Office in which you are interested: _____

4. Would you be willing to serve on any of the following committees?

_____ Planning meetings and special activities

_____ Contact and publicity

_____ Liaison between KAGE group and school board/administration

_____ Develop parental involvement in policies and programs

QUESTIONNAIRE FOR BEGINNING AFFILIATE MEETINGS

(Continued) Sample

5. Would you be willing to meet a few times during the spring and summer as part of a core group to develop an organizational structure and establish some objectives for the group?

Yes No

6. Which of the following would be of interest to you as topics for future meetings?

- Programs and resources within the schools available for gifted children
- Resources for gifted children outside the schools
- Speakers from similar groups - their progress, problems and programs
- Parent/school/child communication and interaction
- Encouraging and helping the gifted child
- Planning higher education for the gifted child
- Living/dealing with the gifted child within the family/community
- KAGE's role in state and local education policy-making
- Identification procedures
- Legislation (state)
- Other: Please list

7. Do you want to be informed of meetings and other events?

Yes No

COMMENTS AND SUGGESTIONS:

AFFILIATE BY-LAWS

To be completed by the steering committee and passed by the general body.

I. Name

The name of this affiliate shall be the Kentucky Association for Gifted Education, Inc./ _____
_____, hereinafter designated KAGE/ _____

II. Purpose and Objectives

KAGE/ _____ is a non-profit corporation organization exclusively for charitable, educational, and scientific purposes. It exists to provide a means by which all citizens may inform themselves about and participate in the planning, implementation, and support of programs and services for gifted students and activities resulting there from.

III. Organization

- A. KAGE/ _____ is a local organization composed of individual citizens in the _____ area.
1. Membership is open to any citizen without regard to gender, race, color, creed, or national origin upon payment of yearly dues established by the membership.
 2. To maintain affiliation with KAGE 100% of KAGE/ _____ must be members of KAGE (The KAGE Board will approve any percentage that is 50% or more).
- B. Administration of the business and purposes of KAGE/ _____ shall be the responsibility of an Executive Board consisting of the elected officers.
1. Elected officers of KAGE/ _____ shall be the representatives of named organization.
 - a. All officers will be elected by _____. Each year thereafter, by _____
 - b. Vacancies in any office shall be filled by vote of the Executive Board until the next regular election, at which time members will elect a person to fill the unexpired term.
 - c. All affiliate officers must hold current memberships in the Kentucky Association for Gifted Education.
 2. Nominations for officers shall be proposed by a committee of KAGE/ _____ members appointed by the president.
 - a. Names of candidates shall be presented to members at the Annual General Business Meeting.
 - b. A plurality of votes properly cast shall constitute an election.
- C. In addition to the authority and duties ordinarily associated with their positions, the Executive Board shall have the following specific responsibilities:
1. Officers shall serve as the Board of Directors of the Affiliate.
 2. The president shall schedule a time and place for all meetings of KAGE/ _____ and the Executive Board.

AFFILIATE BY-LAWS

(Continued)

- a. For purposes of information and to transact business of common concern, a meeting of KAGE/ shall be held in the Fall and Spring of each year.
- b. The Executive Board shall meet as often as necessary to conduct the business of the affiliate and to plan meetings.
3. The president-elect shall plan a program for the annual meeting.
4. The past-president shall advise and assist the President and serve on the Executive Board.
5. The corresponding secretary shall notify members about meetings, nominations, elections, and the results of elections.
6. The recording secretary shall act as recorder of the minutes of meetings as well as the historian and archivist.
7. The treasurer shall propose a budget to be adopted at the annual meeting and keep the official financial records for the Affiliate, subject to annual audit.

- D. The KAGE/ affiliate of KAGE shall be considered formed when the KAGE secretary receives a list of officers and members, and a set of By- Laws which stipulates the locality served and specifies purposes and procedures consistent with those of KAGE.
- E. The affiliate's fiscal and organizational year shall be from _____ the following year.
- F. Parliamentary authority for KAGE/ shall be *Robert's Rules of Order, Revised* in all matters to which they are applicable and in which they do not conflict with these By-Laws.
- G. These By-Laws may be amended by majority vote of members present at the/Annual Business Meeting of KAGE/.
- H. A quorum for all meetings of KAGE/ and the Executive Board shall consist of the members present, provided all eligible members have been notified of the meeting.

IV. Permanent Address

The permanent address of KAGE/ shall be _____

V. Temporary Officers

The individuals listed below shall serve as temporary officers charged with administering all business of KAGE/ until such time as elections are held in accordance with provisions herein. Provisions with respect to terms of office shall not affect the privilege of temporary officers to stand for election.

AFFILIATE BY-LAWS

Sample

I. Name

The name of this affiliate shall be the Kentucky Association for Gifted Education, Inc./ Bardstown, Nelson Co. Co., hereinafter designated KAGE , KAGE/B*N*FROGS (Friends /and Relatives of Gift ed Students.)

II. Purpose and Objectives

B*N*FROGS is a non-profit corporation organization exclusively for charitable, educational, and scientific purposes. It exists to provide a means by which all citizens may inform them selves about and participate in the planning, implementation, and support of programs for gifted students and activities resulting there from.

III. Organization

- A. B*N*FROGS is a local organization composed of individual citizens in the Bardstown, Nelson Co. area.
 1. Membership is open to any citizen without regard to gender, race, color, creed, or national origin upon payment of yearly dues established by the membership.
 2. To maintain affiliation with KAGE 100% of KAGE/B*N*FROGS must be members of KAGE (KAGE Board will approve any percentage that is 50%or more).
- B. Administration of the business and purposes of KAGE/B*N*FROGS /shall be the responsibility of an Executive Board consisting of the elected officers.
 1. Elected officers of KAGE/B*N*FROGS /shall be the representatives of named organization.
 - a. All officers will be elected by voice acclamation. Each year there after, by same means mans.
 - b. Vacancies in any office shall be filled by vote of the Executive Board until the next regular election, at which time members will elect a person to fill the unexpired term.
 2. Nominations for officers shall be proposed by a committee of KAGE//B*N*FROGS members appointed by the president.
 - a. Names of candidates shall be presented to members at the Annual General Business Meeting.
 - b. A plurality of votes properly cast shall constitute an election.
- C. In addition to the authority and duties ordinarily associated with their positions, the Executive Board shall have the following specific responsibilities:
 1. Officers shall serve as the Board of Directors of the Corporation.
 2. The president shall schedule a time and place for all meetings of KAGE/B*N*FROGS and the Executive Board.
 - a. For purposes of information and to transact business of common concern, a meeting of KAGE shall be held in the Fall and Spring of each year.
 - b. The Executive Board shall meet in conjunction with the Annual meeting, and as often as otherwise necessary.
 3. The president-elect shall plan a program for the annual meeting.

AFFILIATE BY-LAWS

Sample (Continued)

4. The past-president shall advise and assist the President and serve on the Executive Board.
 5. The corresponding secretary shall notify members about meetings, nominations, elections, and the results of elections.
 6. The recording secretary shall act as recorder of the minutes of meetings as well as the historian and archivist.
 7. The treasurer shall propose a budget to be adopted at the annual meeting and keep the official financial records for the Affiliate, subject to annual audit.
- D. The B*N*FROGS affiliate of KAGE shall be considered formed when the KAGE corresponding secretary receives a list of officers and members, and a set of By-Laws which stipulates the locality served and specifies purposes and procedures consistent with those of KAGE.
- E. The affiliate's fiscal and organizational year shall be from March 2nd to March 1st the following year.
- F. Parliamentary authority for KAGE/B*N*FROGS /shall be *Robert's Rules of Order, Revised* in all matters to which they are applicable and in which they do not conflict with these By-Laws.
- G. These By-Laws may be amended by majority vote of members present at the Annual Business Meeting of KAGE/B*N*FROGS /FROGS.
- H. A quorum for all meetings of KAGE/B*N*FROGS /and the Executive Board shall consist of the members present, provided all eligible members have been notified of the meeting.

IV. Permanent Address

The permanent address of KAGE/B*N*FROGS /shall be
Bardstown City Schools
308 North Fifth Street
Bardstown, Kentucky 40004

V. Temporary Officers

The individuals listed below shall serve as temporary officers charged with administering all business of KAGE/B*N*FROGS until such time as elections are held in accordance with provisions herein. Provisions with respect to terms of office shall not affect the privilege of temporary officers to stand for election in 1988-89.

Gene Bohn, President, 312 Edgewood Drive, Bardstown, KY 40004

Joni McDougal, Vice President, 113 Raiser Avenue, Bardstown, KY 40004

Lynda St. Peter, Secretary, P.O. Box 641, Bardstown, KY 40004

Mary Saltsman, Treasurer, 3683 Louisville Road, Bardstown, KY 40004

Wayne Adams, P.O. Box 903, Bardstown, KY 40004

Vicky Baltzell, 134 Venetian Way, Bardstown, KY 40004

Sandra Bohn, 312 Edgewood Drive, Bardstown, KY 40004

ANNOUNCEMENT TO SEND HOME WITH STUDENTS

Sample

Local members of the Kentucky Association for Gifted Education (KAGE) are interested in forming a local KAGE Affiliate. The Affiliate would consist of parents, teachers, and community members interested in improving education for gifted students. The Kentucky Association for Gifted Education publishes brochures and a quarterly newsletter, holds workshops and an annual conference for parents, teachers, and interested citizens, and provides legislative representation. If you would like to be a part of the KAGE/ _____ Affiliate, please fill out the form below and send it to:

Name: _____

Address: _____

Phone: _____

Email Address: _____

There will be a meeting of all interested people on _____
at _____

We hope to see you there.

Cut here and return bottom portion to the above address.



I am interested in learning more about the KAGE/ Affiliate.

Name: _____

Address: _____

Phone: _____ Email Address: _____

School(s) You're Children Attend: _____

Circle Grades Your Children are in: K 1 2 3 4 5 6 7 8 9 10 11 12

LOCAL MEMBERSHIP APPLICATION

Sample

**KENTUCKY ASSOCIATION FOR GIFTED EDUCATION
KAGE/ _____AFFILIATE**

DUES: \$ _____ Annual Fee / Household
Local Affiliate \$ _____ State KAGE \$30

Name(s): _____

Address: _____

City/State/Zip: _____

Telephone: (Home): _____ Work): _____

School District: _____

School(s): _____

Grade Levels of Your Children: K 1 2 3 4 5 6 7 8 9 10 11 12

PLEASE CHECK ALL THAT APPLY:

Parent Educator Interested Citizen Grandparent Administrator

Ways you would like to be involved in the local affiliate for gifted:

Needs you have that you would like to have met through the local affiliate:

Topics you would like to see covered at future meetings:

People you would like to hear speak at future meetings:

Formats you would like to see at future meetings:

KAGE AND LOCAL AFFILIATE DUES

SUGGESTIONS:

- ❖ Mailings about meetings and other events
- ❖ Provide local library with materials on gifted education
- ❖ Pay for guest speakers
- ❖ Publish local newsletter

KAGE STATE DUES

- ⊕ Four newsletters per year
- ⊕ Various Informational Brochures
- ⊕ List Serve, Facebook, Twitter, Twitter Chats
- ⊕ Web Site
- ⊕ Legislative updates
- ⊕ Legislative representation
- ⊕ Direct contact with the National Association for Gifted Children (NAGC) office on a regular basis especially at times of federal legislation
- ⊕ Early announcement of upcoming KAGE events
- ⊕ Annual conference in late winter for all who wish to attend
- ⊕ Summer curriculum development workshop for educators
- ⊕ Update Workshop for teachers new to gifted education or those who wish to be brought up to date on events related to gifted education in KY
- ⊕ Annual fall workshop on the social – emotional needs of gifted children and youth
- ⊕ Symposium on KY's Gifted Children and Youth for Key Community Decision Makers
- ⊕ Executive Director
- ⊕ Administrative Assistant
- ⊕ Representation at other organizations conferences and workshops as exhibitor and/or presenter
- ⊕ KAGE Foundation for Scholarship Opportunities to Gifted Programs Sponsored by KY Universities
- ⊕ Miscellaneous printing and postage costs

SUCCESSFULLY MAINTAINING AN AFFILIATE

Maintain the organization's credibility by presenting a positive image. Be an advocate, not an adversary.

Be consistent with meetings dates, conducting meetings, printed materials, etc. Announce every affiliate meeting two weeks and again one week in advance.

Provide meetings that are informative and helpful to members. Do not allow them to dissolve into gripe sessions.

Feature speakers on subjects related to gifted education.

Keep members up-to-date on legislation.

Be consistent with the group's advocating for gifted students with school personnel and the community.

Help the organization to become an integral part of the school community.

Sponsor activities that involve many students; i.e., spelling bee.

Visit the schools. Encourage them to think about and expand their services for gifted children.

Provide brochures about the local affiliate and KAGE for parents/teacher conferences.

Participate in meetings with interested school personnel.

Attend school board meetings and make regular presentations of activities.

Feature one school at each meeting; invite the principal and contact representative.

Send newsletters and information to all buildings for principals, administrators, counselors, school board members, regular classroom teachers, janitors, and cooks, school newspapers, and teachers of the gifted.

Be supportive of the gifted education coordinator and helpful in compiling materials.

Work for legislation for gifted.

Support one another!

MEETING IDEAS

The National and State Perspectives for Gifted Education

Kentucky Department of Education's Consultant for Gifted Education or a University person in gifted education

The Gifted Child in the Primary School

How are the needs of gifted students met in the primary presented by primary teachers and gifted teachers

Developing Talent in All Five Areas

1. General intellectual
2. Specific academic aptitude
3. Leadership
4. Creativity
5. Visual and performing arts

High School Restructuring and the Gifted Student

Presented by high school principal, gifted/talented teachers, counselor

Everything You Have Wanted to Ask About Your Child - But Have Been Afraid to Ask

Panel - School psychologist, guidance counselor and teacher or administrator.

Parent-Teacher Conference Guidance

Panel - School psychologist, guidance counselor and teacher or administrator.

Developing Your Creativity

Teacher or consultant who works with developing creative thinking

Bits 'n Pieces - Original poetry readings and how poetry is created - local poets.

Our Need to Belong - Development of insecurity and superiority feelings vs. the development of social equality

School or community counselor

Meet the State Association of Gifted and Talented President or Board Member

Invite someone from your state board to speak.

Back to the Basics - What Are They?

Panel discussion by school board members, administrators, school council members, teachers, and parent representatives, moderated by coordinator of gifted education.

Open House

Visit district resource rooms for gifted.

Composite Portrait of High School High Potential

Short presentations by secondary students, teachers and administrators

A Fireside Chat With _____

Superintendent of Schools shares his/her views.

Junior Great Books Demonstration

Participants read and discuss a selection to get a feel for the program.

MEETING IDEAS

(Continued)

So You Have A Budding Scientist - So What?

“Hands-On” techniques from a science consultant (This can be a science teacher or a scientist from industry.)

The Spotlight Is On You

Brainstorming for the bridging of classroom and community- held at City Hall - the opportunity for parents and students to have input and impact on community government.

Middle School - High Potentials

Students present an evening of entertainment and information on student aides, junior counseling, “Student of the Week”, chess tournaments and group meetings.

Administrators Answer Your Questions

Twenty-one questions concerning education of gifted children presented to assistant superintendent, and three principals.

Laying a Foundation for Development of Talent

Meeting of background information on factors that nurture or hinder mental and creative development - coordinator for gifted/ talented programs or college instructor in gifted education

A Close Look at Mensa

Presentation on “Special Interest Groups for Those Under 18”

Potpourri - What’s Your Bag?

Spelling contest; composition contest; Junior Great Books; mathematical talent search

Assertiveness Training for Teenagers

Parents’ role in middle school needs

Round table discussions with a different topic being discussed at each table

Report on National Association for Gifted Children Annual Conference

Local educator that attended

Future Direction for High Potentials

Panel discussion by coordinator for gifted and talented

Secondary counselors on problem areas and expectations

Open House

Informal get together at home of president of the local affiliate.

Awards Ceremony

Recognition of outstanding accomplishments of local gifted students

75 Ways to Provide Creativity in the Home

Teacher or parent who has worked with creativity

Early Childhood Education

State Consultant

MEETING IDEAS

(Continued)

What Does the Future Hold?

A legislative view by legislative representative

You're Making It Happen - Parent Advocacy

KAGE Board Member

Mirror-Mirror

Local affiliate takes good look at where they have been and where they are going.

Presenting the District Committee and/or Advisory Board for Gifted and Talented

District's GT Coordinator

Implementing the gifted education regulations in the schools

Supervisor of Instruction, elementary coordinator, secondary counselors, GT teacher, GT

Coordinator and council representatives

Social and Emotional Development in the Family

School counselors, social workers, and school psychologists

Academic Competitions - Information and evaluation.

Showcase

Opportunity to display and present students' talents

Mentoring/Shadowing

Matching student interests with community leaders

Volunteerism

Developing volunteer opportunities for gifted students

Involve local service clubs.

Summer Programs

Talent searches

Space Camp

Nationwide summer camps for gifted/talented

University summer programs

Local enrichment summer programs

Videos on Gifted and Talented

Differentiation

Acceleration

Underachievement

MEETING IDEAS

(Continued)

SUCCESSFULLY USED TOPICS FOR MEETINGS

(From Bowling Green/Warren County)

1. The Gifted Child in Education Reform
2. Parents as Advocates
3. Parenting Gifted Children
4. The Gifted Child in the Primary School
5. Start Now Preparing for Your Child's College Education

(From Glasgow)

1. Summer Opportunities for G/T Students, Super Saturday Projects and Experiences
2. Appropriate Educational Opportunities for Gifted Middle School Schools

(From Meade County)

1. Invention Fair
2. Identifying Gifted Children (videos)
3. Legislation on School Reform

(From Lexington)

1. Gifted Girls
2. Social and Emotional Needs of the Gifted
3. New Gifted Services offered by Resource Teachers

(From Breckenridge County)

1. Local Enrichment Programs

(From Daviess County)

1. Current Issues Relating to Gifted Education
2. Student Night - readings, displays, projects, papers, etc.

ALSO.....

KAGE Affiliates find meetings to be best attended when child care was provided (Older students can read and played games with children) or special programs can be offered. Parents can be asked for donations. If children are involved with meetings, (fairs, presentations, etc.) the parents will come.

SUGGESTIONS FOR SPEAKERS FOR AFFILIATES

Gifted coordinators from neighboring districts

Consultant for Gifted Education, Kentucky Department of Education

KAGE President

KAGE Legislative Liaison

Teachers working with the gifted

Local GT coordinator

College/university instructors of gifted courses

KAGE Board Members (if nearby)

School Board Members

School Council Member

Legislators - state and local

Writers, inventors, scientists, visual and performing artists

Professional consultants and/or presenters of gifted (issues, education, emotional needs)

Your local districts:

School psychologist

Director of curriculum/instruction

Elementary/secondary principals

Librarians/media center specialists

Counselors

SUGGESTED PROJECTS / ACTIVITIES FOR LOCAL KAGE AFFILIATES

1. Promote Invent America! (Meade County)
U.S. Patent Model Foundation
510 King NW, Suite 420
Alexandria, VA 22314
(703) 684-1836
2. Start an Odyssey of the Mind Competition team. (Meade County) - Begin no later than January 1 - Fee for each division in each school. Contact:
OM Association, Inc.
P.O. Box 27
Glassboro, NJ 08028
(609) 881-1603
3. Plan for students to visit and play games at nursing homes and senior citizens centers. (Meade County)
4. Be Parent Volunteers. Paducah parents have helped with informational mailings and registration for "4 + 1 Saturdays" and Bowling Green/Warren County parents help with "Super Saturday Seminars" and mailings for gifted teacher certification issue.
5. Support a Project Fair. (Breckenridge County)
6. Fund and support field trips. (Breckenridge and Daviess Counties)
7. Present scholarships to local students for summer academic programs and/or Saturday programs. (Daviess County and Glasgow)
8. Provide materials for classrooms (textbooks, computer programs, etc.). (Daviess County)
9. Hold an Enrichment Day. (Oldham County held one Saturday in February each year, three 50 minute sessions.)
10. Give grants for teachers for gifted projects. (Oldham County)
11. Provide workshops for teachers. (Oldham County)
12. Hold a symposium for parents of gifted children in conjunction with KAGE. (Glasgow)
13. Have a plaque on permanent display at high school listing local National Merit Finalists. Individual plaques are also given to students. (Glasgow)
14. Send congratulatory letters/cards to students receiving academic excellence honors (for example, Governor's Scholars, Governor's School for the Arts, academic competitions, Duke University's Talent Search). (Glasgow)

SUGGESTED PROJECTS / ACTIVITIES FOR LOCAL KAGE AFFILIATES

Continued

15. Hold a science fair. For resource to implement a Science Fair contact:
Science Olympiad
2955 Little Pine Lane
Rochester, MI 48306.
16. Develop a resource library with materials concerning gifted and talented students (videos, books, magazines) for parents, teachers, and G/T students.
17. Do an Artifacts Box Exchange. Students research their region, state, and town and creatively develop clues for 24 artifacts. After the items are placed in a mystery box, the box is sent to a partner class some where in the world. The receiving class will try to discover your location by solving each mystery item they receive. The sending class also receives a mystery box from a location known only to the teacher.
18. Encourage local radio and television stations to focus on the issue of gifted education by announcing upcoming events and giving coverage to the local affiliate or school district.
19. Raise money to be used for training volunteer leaders, sending teachers to conferences, and helping the coordinator go to seminars.
20. Seek the cooperation of the League of Women Voters, Junior League, PTO,
21. Maintain a library of up-to-date materials about the gifted for members to check-out.
22. Provide a handbook for parents.
23. Send a newsletter to announce meetings, give new information, and offer suggestions on things parents can do with their children.

ACTIVITIES FOR CHILDREN:

1. Special field trips
2. Sharing time for those in similar interest areas.
3. Speakers of interest to children.
4. Parties and picnics just for fun.
5. Saturday enrichment programs

SUGGESTED PROJECTS / ACTIVITIES FOR LOCAL KAGE AFFILIATES

Continued

FUND RAISERS

1. Pancake Breakfast at McDonald's (Daviness County and Glasgow) - All you can eat. Each family sells tickets or makes a donation. Minimal time and volunteers are involved.
3. Registration fees from Oldham County Enrichment Day.
4. 50's Dance for students (Breckenridge County) - Dance and costume contests, refreshments sold.
5. Sales - Candy, jewelry, posters (Meade County), Usborne Books (Lexington).
7. Affinity Fund Program (Meade County) - equal access program with telephone company.

MEMBERSHIP DRIVES

1. Fall dinner meeting to welcome new students in the gifted program and recruit their parents, great opportunity for renewing memberships. (Breckenridge County)
2. Telephone Committee (Meade County)
3. Summer family picnic (Lexington)
4. Two week membership drive handled by a building representative in each school. School with highest percentage joining receives money for school programs. (Daviness County)

PUBLICITY

1. Newsletters:• Bowling Green/Warren County - "The Creative Corner"
2. "KAGE HIGHLIGHTS" Student writings and drawings, G/T news from selected schools, announcements and important dates, and puzzles are included, Given to all classroom teachers and G/T students, Covers information concerning grants, teacher workshops, etc.
3. Newspaper, TV, and Radio coverage: Announce meetings, special events (fund raisers, guest speakers, scholarship awarded, etc.) and activities. (Meade County, Glasgow, Breckenridge County)
4. Other ways to make KAGE known in your schools and community (Glasgow)
 - Speaker's Bureau
 - Presentations to school based councils
 - Give a KAGE membership as a gift.

OPENING AN AFFILIATE BANK ACCOUNT

If your affiliate wants to open a bank account, follow these 6 essential steps:

Open Bank Account Step 1: Choose an Institution

You may have already done this. If not, shop around. What type of account do you want? A savings account? A free checking account? Should you use a credit union? See who has the features you want and get an open bank account with them.

Open Bank Account Step 2: Go to the Bank or Website

The easiest way to get this done is find the institution's website. Try searching on Google. If you want to open a bank account there, show up at the main bank or branch during business hours with the documentation needed.

Open Bank Account Step 3: Pick the Product You Want

Any financial institution will have a variety of account types and services that you can mix and match. They'll all have fancy names that you may need to learn. Pick the one that has the mix that is right for your affiliate. On a website, you may have to drill down to the product that is right for you. You might click "Open Bank Account", and then click "Checking", and finally "Free Checking". If you open bank accounts in person, you can just chat with a banker who will help you open the best account for your needs.

Open Bank Account Step 4: Provide Your Information

In order to open an account, you must provide some information to the bank. They do not open bank accounts without certain details about you. This is to protect them against risk and comply with a variety of regulations. You'll need to provide simple details like your name and birthday, as well as identification numbers (This is most likely your Social Security Number and for a KAGE affiliate you will need to **first acquire an Employer Identification Number from the IRS --- Form SS-4.**).

You may also need to provide a government ID or Driver's License number. KAGE affiliates need to bring a copy of the affiliate's minutes indicating who has been named to handle the account. It is suggested that the GT coordinator's name also be put on the account for transition times between treasurers. Optional: Send the EIN to the KAGE office to hold in case it becomes lost over time and is needed in the future.

Open Bank Account Step 5: Agree to Terms

You'll have to agree to abide by certain rules and accept responsibility for certain actions. When you open bank accounts, you form a relationship based on a very touchy subject – the affiliate's money. Therefore you should know what you're getting into.

Open Bank Account Step 6: Congratulate Yourself!

Congratulations! You are the proud owner of a new account. Now, you'll just need to wait a few days to a few weeks for the bank to process your paperwork. Then, they will mail you anything you need for the account such as checkbooks.

Opening bank accounts is really quite easy as long as you know what to expect. Just be ready to complete the required steps.